

Assistant Director for Operations

27 October 1948

Assistant Director for Collection
and Dissemination

Ad Hoc Committee on Industrial Card File

1. Reference is made to your memorandum of October 15, subject as above. In accordance therewith a careful investigation has been made of the use of the Industrial Cards in the various agencies to which they are being distributed, and for your information a copy of the results is attached.

2. In the course of the investigation, all of the individuals suggested in your memorandum or their alternates were among those contacted. Since the requirements of each recipient vary slightly from the others, and since the Register is attempting to service each recipient on the basis of his own requirements where reconciliation seems impossible, it is not believed that at this stage any useful purpose would be served by convening the recipients in Committee.

3. As indicated in the attachment, the main problem of the Industrial Register has been and is that of manpower, with the result that the Register is still behind in its normal processing and has not yet been able to tackle the important study of Commercial installations. A document listing coordinated requirements for the latter is about to be circulated and your office will shortly receive a copy for its concurrence. The Register will be glad to have your suggestions for additions and betterments on this proposal, as well as on any of its present operations.

JAMES M. ANDREWS

Enclosure: